

বা-১৩২৪২

ইস্যু নং ৬৬৩২
স্ট্যাম্প, কোর্টফি ও
স্বাক্ষর নগদায়িত।

**THE SOCIETIES REGISTRATION ACT, 1860
(ACT XXI OF 1860)**

MEMORANDUM OF ASSOCIATION

OF

“Amateur Radio Society Bangladesh”

House-173, Flat- 00, (2nd floor) , Khilgaon Paka Mosjid Market Complex , (Opposite site of
Khilgaon Taltola Market). Dhaka, Bangladesh
Mobile: 09678-xxx.xxx, 01842667788 info@s21arsb.com, (arsb@info)



অবিকল নথি
প্রত্যয়ন করা হল।

(Signature)
মেহেদিস রাকিব আহমেদ রাসী
সহকারী রেজিস্ট্রার
রেজিস্ট্রারের পরিদপ্তর
মেম্বার ও পাঠক

THE SOCIETIES REGISTRATION ACT, 1860
(ACT XXI OF 1860)

MEMORANDUM OF ASSOCIATION OF
“Amateur Radio Society of Bangladesh”

- I. The name of the Society is “Amateur Radio Society Bangladesh”.
- II. The Registered office of the Society shall be Shop-173(2nd floor) Khilgaon Paka Masjid Market Complex, (Opposite site of Khilgaon Taltola Market) Khilgaon, Dhaka, Bangladesh.
- III. **Nature of Society:**
- 1) It is a Non-Political, Non-Profitable, Non-government., Voluntary & Charitable organization.
 - 2) **Working Area/Area of Operation:** All over the Bangladesh as per government approval.

IV) **Aim and objectives of the Society:**

This Society will work for the implementation of the following aims and objectives for the service of the people irrespective of religion, caste and creed. All the objectives will be implemented after obtaining permission from the government/ concerned authority.

- Support the awareness and advancement of Amateur Radio throughout Bangladesh;
- Advocate for meaningful access to radio spectrum;
- Strive for every member to get involved, get active, and get on the air;
- Encourage radio experimentation, advance radio technology & education through its members.
- Organize and train volunteers to serve their communities by providing public service and emergency communications.
- Implement development programs of the Government.
- Safeguard the interests of those engaged in amateur Radio and related experimentation and foster international fraternalism among such persons.
- Endeavor to secure rational and equitable legislation by- laws, and regulations concerning the control of amateur and experimental radio, and the activities of the society or its members; to effect improvements in the administration of the law and for the said purpose to petition the Committee or take such other proceedings as may be deemed expedient.
- Print or publish any newspaper, periodical, book or leaflet for the promotion of its objectives.
- Provide sources of information, instruction and advice on all matters pertaining to amateur and experimental radio.
- Generally to do all such things as may be considered to be for the benefit of the members or in the interests of amateur and experimental radio, and this Clause shall not be restricted by reference to or inference from the objectives contained in any other Clause.
- Subscribe to and become member of any other Association, whether incorporated or not whose objects are altogether or in part similar to those of the society.
- Assist in national and international emergencies and disasters.
- Arrange educational programs, seminar, symposiums, press conference, workshops, rallies, fair and media programs, exhibitions, talk shows etc.
- Strengthening sense of friendship, exchange ideas, technology with local & foreign organizations.

১৭৩ নম্বর শপ-১৭৩ (২য় তলা) খিলগাঁও পাকা মসজিদ মার্কেট কমপ্লেক্স, (খিলগাঁও তালতলা মার্কেটের বিপরীত পাশে) খিলগাঁও, ঢাকা, বাংলাদেশ।

অনিকল্প নকশা বাস্তবায়ন করা হইবে।

(মোঃ রকিব আহমেদ রনি)
সহকারী রেজিস্ট্রার
রেজিস্ট্রারের পক্ষে
লেখক ও সাক্ষর

V) **Funds:**

- Fund will be created according to the provision of the act
- Income of the society will be spent in implementing aims and objects of the society and income shall not be distributed among the members of the society by way of dividend or bonus.
- Control of the funds of the society is vested in the committee, which shall have the power to authorize expenditure of said funds as it considers necessary for the furtherance of the objectives of the society.
- All monies shall be paid to the Treasurer who shall issue a receipt in respect of money received on behalf of the Society and deposit the said money in a Savings Account approved by the Committee.
- A record of all receipts and payments shall be kept by the Treasurer who shall report at the committee meetings the income and expenditure and balance of the society funds held in cash or at the aforesaid Bank Account.

VI) **Fund Mobilization and utilization:**

In order to be able to fulfill the objectives of the society, the society will :-

- A) accept donations, cash or kind from any person, institution, society, societies or companies from home or abroad and use the same towards the promotion and maintenance of the objectives of the society and create and promotion funds to apply the same as the society may deem expedient for the fulfillment of its objectives, provided that the society shall not receive any foreign donation without undergoing the formalities as laid down in the foreign donation voluntary activities regulations ordinance (Ordinance No. XLVI of 1978) and the foreign contributions Regulation (Ordinance No. XXXI of 1982) as amended from time to time.

VII) **Dissolution or winding up:**

It upon the winding up or dissolution of the society, there shall remain any assets after liquidation all its debts and liabilities, shall not be paid to or distributed among the members of the society, same be given or transferred to or appointed to some other society to be determined by the majority of the members of the society.

VIII) **The society shall:**

- 1) Institute, conduct, defend or compromise legal proceedings by or against the society or its office bearers in respect of matters affecting the society.
- 2) Make rule and regulations or by-laws not inconsistent with the law or with the memorandum of the society for the proper administration of the society and all its institutions and projects/program.
- 3) Do all such other lawful acts, deed and things as are incidental and conducive to the attainment of the objectives.

IX) The purpose for which the society has been established may be amended or modified, substituted, altered or repealed by a two third majority vote of the members present and voting on a special resolution for the purpose at an extraordinary general meeting of the members of the society. Provided that a notice in writing specifying the intention to propose the resolution as a special resolution shall have been served on the members of the society at least twenty one days prior to the meeting.

অবিলম্বে নকল বন্টন করা হয়।

(মোঃ রকিব আহমেদ রনী)

সহকারী রেজিস্ট্রার
রেজিস্ট্রারের শাখা
লেখক ও পাঠক

X) Executive Committees:

The Executive Committee consists of the following Office Bearers and Members, the total number would not be less than 9 (Nine) and more than 11 (Eleven).

President	1 (One)
Vice President	1 (One)
General Secretary	1 (One)
Assistant General Secretary	1 (One)
Organizing Secretary	1 (One)
Treasurer	1 (One)
Executive Member	5 (Five)

Total : 11 (Eleven)

The first Executive Committee is hereby constituted with following members.

Sl. No	Name	Call Sign	Designation	Signature
1.	Tawfiq Rahman	S21DT	President	
2.	Nazrul Islam	S21NZ	Vice- President	
3.	Anup Kumar Bhowmick	S21TV	General Secretary	
4.	Syed Sumsul Alam	S21ED	Assistant Secretary	
5.	Md Shamsul Huda	S21HD	Organizing Secretary	
6.	Md. Shamsul Kaonain	S21CN	Treasurer	
7.	Syed Monjur Morshed	S21NE	Executive Member	
8.	Md. Zillur Rahman	S21JR	Executive Member	
9.	Tarif Rashid Santo	S21ON	Executive Member	
10.	A F M Rokibul Hasan	S21DW	Executive Member	
11.	Henry Sarker	S21H	Executive Member	


আবিকম নকশা বাস্তবায়ন করা হইবে।
(মোঃ রাকিব আহমেদ রনী)
সহকারী রেজিষ্টার
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লেখক ও সচিব

SOCIETIES FORMED AND REGISTERED UNDER THE ACT, 1860.
(Act. XXI of 1860)

**RULES AND REGULATION
OF
“Amateur Radio Society Bangladesh (ARSB)”**

Interpretations:

Section: 1

In these rules, unless the context otherwise requires, or unless the terms are otherwise defined herein below, expressions define in the societies registration Act, 1860 shall have the meanings therein defined.

- a) Founder member powers and acts XXI of 1860
- b) “The Act” means the Societies Registration Act, 1860 and every statutory modification thereof for the being in force.
- c) “**The Society or organization**” means “Amateur Radio Society Bangladesh”.
- d) “**ARSB**” means short form of “Amateur Radio Society Bangladesh”.
- e) “**The President**” means The President of the Society.
- f) “**The Vice President**” means the Vice President of the Society from time to time, duly elected under the provisions of these presents.
- g) “**Secretary**” means General Secretary of the Society.
- h) “**AGS**” means Assistant General Secretary of the Society.
- i) “**Organizing Secretary**” means Organizing Secretary of the Society.
- j) “**The Treasurer**” means the Treasurer of the society from time to time, duly elected under the provisions of these presents.
- k) “**The Members**” means a member of the society whose name appears and/ or is borne on the register of members.
- l) “**The General Meeting**” means the meeting of the members of the Executive Committee of the Society.
- m) “**The Special Resolutions**” means those, which are resolved in Extra Ordinary General Meeting (EGM) of the members of the society.
- n) “**AGM**” means the annual general meeting.
- o) “**The General Body**” means the body of general members as constituted under the provisions of these presents.
- p) “**Executive Committee/E.C**” means the Executive committee of the society.
- q) “**Governing Body**” means the executive committee of the society.
- r) “**The office**” means the registered office for the time being of the society.
- s) “**The present**” means the Act and includes these Rules and regulations and any modification or alteration there of the time being in force.
- t) “**In writing**” and “**Written**” includes printing, lithography, type-writing, telex, tele-facsimile (fax), laser printing, e-mail other modes of representing or reproducing words in a visible form.
- u) “**Year**” and “**Month**” means English Gregorian calendar year and month.
- v) “**Government**” means the Government of the people’s Republic of Bangladesh.
- w) “**Proxy**” means an attorney duly constituted or appointed under an instrument of proxy, power of attorney or other authority in writing.
- x) “**Seal**” means the common seal of the Society.


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প্রত্যয়ন করা হইল।
(মোঃ রাব্বি আহমেদ রশী)
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রেজিস্ট্রারের পক্ষে।
লেখক ও পাঠক

Organizational Status

Section : 2

A non-profitable, non-political, non-government and Voluntary and charitable society.

- Legal Aid services mediation/arbitration/ conciliation /development program will be provided by the decision of the executive committee.
- The representative will be appointed through the country and all over the world by the decision of the executive committee.
- Fundamental and humanization services and human rights services will be given.

Membership:

Section: 3

Any citizen irrespective of religion, caste and creed will be able to become a member subject to the conditions below:

- If he/she agree to abide by the memorandum of association and constitution of the society and intent to devote himself/ herself for the welfare service.
- If the organization approves his/ her prayer on his/ her application in the specific in prescribed form of society.
- If agreed to pay admission fee and monthly/yearly subscription as fixed by the executive committee. The fee is non-refundable.
- If Person/ organization willing to implement aims and objects of the society can be a member of the society.
- The E.C. may select any person to be member along with donor member, life member.

Membership of the society will consists of the following grades:-

- | | | |
|-----------------------|--------------------|---------------------|
| A) Founder Member | B) General Member | C) Associate Member |
| D) Club member | E) Honorary Member | F) Foreign member |
| G) Life Member | | |

Section: 4

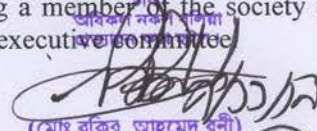
Eligibility of Membership :

a) **Founder Members:**

The founder members of the society shall be persons who are signatories to the memorandum of the society on the roll of members of the society maintained for the purpose of the date of the registration of the society under Act XXI of 1860.

b) **General Members:**

A person in possession of a Current license to Maintain and operate an amateur transmitting station in Bangladesh or holding such other qualifications in allied subjects of legal age willing to contribute to the objectives of the society as will in the opinion of the Committee entitle that person to general Membership. person becoming a member of the society shall pay such as fees and other dues as may be determined by the executive committee


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- c) **Associate members:** Enthusiastic Individuals or Associations or Groups committed to development and fulfillment the objectives of the society having a genuine interest in radio may be enrolled by the executive committee become Associate membership without the right to vote of the society.
- d) **Club members:** Other amateur radio groups or clubs who is already registered under the govt. rules in Bangladesh may ask for the club membership of the without voting power in the General Election. Any register foreign amateur radio club can be a member with ARSB.
- e) **Honorary Members:** A person who in the opinion of the committee has rendered exceptional service to the cause of radio or allied subjects may be granted honorary membership of the Society (without the right to vote of the society).
- f) **Foreign members:** A foreigner residing in Bangladesh or temporarily visiting Bangladesh, in possession of a valid amateur radio license / having genuine interest in electronics and radio communication is entitled to apply for Foreign Membership of the society.
- g) **Life Member:** The founder member of the Society shall be considered as life member, any person who will be interested in the activities of the Society and not hindered by law or the constitution of the society may be enrolled as life member subject to fulfillment of conditions set by the society and the approval of the executive committee.

Section : 5

The society for the purpose of registration is declared to consist of 11(Eleven) members. The society in its governing body meeting may increase members, provided the 11 (Eleven) founder members of the first governing body will be permanent members of the society unless voluntarily resign or they die. In that process if any vacancies arises the general body in its meeting will fill-up the vacancy.

Section: 6

The subscribers to these present and to the memorandum of Association here to annexed or such other persons as shall be admitted to membership of the society and shall be deemed to have agreed to become a member of the society in accordance with and in pursuance to these presents and whose names appear in the register of members, shall be the member of the society.

Section: 7

a. Any person interested in the promotion of and engaged in any voluntary activities having objects same as the society is eligible to become a member upon getting approval of the governing body. Membership application will be required to be recommended by one regular member of ARSB.

b. Every year EC committee make a "Membership Grand Committee". The committee will be maximum 3 to 5 persons.

Section: 8

The society shall maintain a roll of members, clearly indicating at least their Call sign, full name, address, occupations, number and every member shall sign the same.

If a member of the society changes his/her address he/she shall forthwith notify his new address to the general secretary of the society, who shall thereupon cause the new address to be entered in the roll of members.



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Where, however a member does not notify and change of address to the general secretary the address appearing in the roll of members shall be deemed to be the correct address of the member. The said roll of members also called a register of members shall be maintained at the registered office of the society.

Section: 9

Subject to the forgoing and /or other provisions, membership of the society shall be for a period of one year from the date of members nomination/ selection and shall be eligible for re-nomination/ re-selection.

Section: (10) Subscription

Unless and until otherwise resolved by the society the annual subscription will be:

1.	General Members	Tk. 1000/- per annum
2.	Honorary Members	NA
3.	Associate Members	TK. 500/- per annum
4.	Club members	Tk. 5000/- per annum
5.	Foreign/Club members	US \$ 50 for per annum
6.	Life Member	Tk. 50,000

- Annual subscription become due and payable on the first of January each year which is the date on which the financial year begins.
- If any member fail to pay his subscription within one year of the due date, the Committee may deprive such a member of all the rights and privileges of his membership or may expel him/her from the society, provided that if the said member subsequently pays all subscriptions due and satisfied the Committee as to the cause of the delay in paying such subscription, the committee may by resolution reinstate the said member.

Section 11. Election of the Executive Committee :

- Election will be held in the general meeting. The date, time and place of the election will be decided by the Executive Committee.
- Election will be held in secret ballot. Regular subscription paid general / lifelong members can only participate in the elections.
- A member can only cast one vote for each post of the organization.
- In any given post, the candidate has to be supported by a voter in the prescribed form and supported by another voter.
- The executive committee will appoint a Chief election commission to conduct elections. Responsible and neutral persons in the organization will be eligible to be Chief Election Commissioner.
- All nominations have to be approved by the executive committee.
- To assist the Chief Election Commissioner, the Executive committee may nominate two Election Commissioners.
- Chief Election Commissioner and the Election Commissioners cannot be candidates for the election.
- The decision of the Chief Election Commissioner for all matters related to the election will be considered final.
- Elections for the executive council will be held every 03 three years.



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সহকারী রেজিস্ট্রার
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মেম্বর রাকিব আহমেদ রাস্তা

- k) The voter list will be published at least 15 days before the election. It has to be posted/out on display at the permanent / temporary office of the organization/web.
- l) The notice should also have the date of publication of final voter list on the last date of the objection received on the voter list and the amendment.
- m) Last date for receiving the nomination paper and selection date and time must be announced.
- n) The election program, venue, counting of votes and election results publication place, date and time must be announced.
- o) On the outcome of the election, appeal and settlement date must be announced.
- p) The current committee will continue to work for the organization until the election is postponed for any reason.
- q) The outgoing president and general secretary of the committee will get the first member and second member posts in the next committee. No election is needed for the said posts.

Section 12. Election to the contest

- a) After withdrawal of candidature, if the number of valid candidates is equal to or less than the number of selectable members, then it will not be possible to vote for the candidate. And the candidates / candidates have to be declared as elected.
- b) If the number of valid candidates is less than the number of selectable members, the election will be held for the remaining members within 15 days after the election date on the basis of voter's list. And to announce the new election schedules on the notice board.

Section 13. Contest election

- a) If the number of candidates is more than the number of eligible candidates after the withdrawal of candidature then the final voter will be accepted through the voters payable by the persons included in the list.
- b) Most voted candidates have to be elected. And the results of the election must be published on the notice board.
- c) If there is any objection to the concerned candidate regarding the results of the declared election, he may submit an objection to the election appeal board within the day of the publication. In the next three days of submission of such objection, the concerned party will be given the opportunity to hear the decision and after hearing the objection, the decision will be decided by the Board of Approval Board.
- d) If the need to correct the results already published, the Board will immediately amend the results. Shown in the form.

Section: 14. Voting through proxy is prohibited

All the members of the organization will present themselves and vote. No vote can be made through proxy.


 অধিকার নকল বিজ্ঞপ্তি প্রত্যয়ন করা হয়।

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Right of Members:

Any member may introduce for consideration any matter, which comes within the scope of the objects of the Society and may speak on any motion, which is before the meeting. Voting will be restricted to members present. No resolution becomes effective unless ratified by the Committee.

Section: 15. Cessation of Membership

- (a) Any member may resign from the Society giving one month's notice to the Secretary in writing, provided that all subscriptions and levies due have been fully paid by the member.
- (b) If any member fails to give notice in writing of his intentions to resign and is more than one year in arrears of subscription, the Committee may direct that the member shall be taken off the roll.
- (c) If any member commits a breach of the rules or if his conduct is prejudicial to the objects of the Society, the Committee may demand an explanation from the member. In the event of such an explanation not being given or being considered unsatisfactory, the Committee may suspend the member from the prom the privileges ledges of the Society for such a period as it seems fit, or may expel the member from the Society provided that the expelled member may subsequently apply for reinstatement and such application shall be considered by the Committee.

Section: 16 Termination of Membership

Membership of the society may be terminated on the happening of any of the following events:

- a) On the members death, resignation, insolvency, lunacy or conviction for a criminal offence.
- b) When the society in general meeting, be majority decides to terminate the membership of any person with or without assigning any reason whatsoever.
- c) Any member failing to pay the arrears due of one consecutive year shall lose his membership.
- d) If found to be unsound mind by the Executive Committee.
- e) If any members engage in anti society activities the EC can expelled him from the society.
- f) No person shall become a member if it is likely that the person will disturb the general unity of the society.

Section: 17 Vacancies: How Filled

a) The President:

The President post in not changeable because he is the founder President of "Amateur Radio Society of Bangladesh". In the absence of the President he may give in-charge in this post from one of the E.C. member. After President's death the E.C. members will decide about President.

b.) The General Secretary:

If before expiration of the term, the secretary dies, resigns or becomes disqualified, one of the members of the executive committee decided by the council will succeed the vacated, with all the prerogatives, and duties pertaining to the office.

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রেডিও সোসাইটির শাখা
লেখক ও সাক্ষর

c.) Executive Committee Members:

If before the expiration of the term for which elected a member of the executive committee dies, resigns or becomes disqualified or a vacancy occurs in a contingency not herein provided, the executive committee power to fill in the vacancy for the rest of the term.

d.) Other office bearers:

A vacancy caused by death, the executive committee amongst the executive committee members and office bearers may fill up resignation or disqualification of the other bearers.

Section: 18 Qualification:

Only members supported by the majority of the executive committee are eligible for selection or appointment as office bearers or member of the executive committee.

Section: 19 Right and Duties of the office bearers:

The President

- a) He will be the constitutional head of the society. He will preside over all the meeting. He will give co-operation to all members and officers for proper implementation of various projects of the society. He will contract, negotiate and consult with everybody for over all development of the society.
- b) He will supervise all administrative and day to works. He will call all types of meeting discussing with the members will prepare the agenda of the meeting. He will collect and preserve all necessary papers and documents of the society. He will perform necessary contract, execute documents and collect fund, prepare projects and will coordinate in implementation of it. He will execute contract, agreement, sign documents and all other necessary works in the society and will remain in that position.
- c) He will sign all activities of the Society. He will administrate prate, project budget preparation, program implementation and evaluation. He will arrange writing minutes of all meeting. He will write administrative letters regarding fund letters with other society.
- d) He will communicate the same and manage contract with all concern. He will cooperate in evolution of the project work of the society keeping cooperation with everybody. He will organize all monetary account documents in written and will organize audit works. He will supervise all administrative function.
- e) He will be an ex-office member of all committees. He will quite guide the society.

Vice-President

- a) When the President absence then the Vice-President shall preside at all meeting and gatherings of the society executive committee.

General Secretary

- a) Shall perform duties that usually perform to the office of the secretary.
- b) Shall organize, arrange & connivance meetings, conference, in consolation with the president.
- c) Shall keep minutes of all proceeding of the meeting of the executive committee.
- d) Shall palace annual report of the society in the AGM.

Organizing Secretary:

- a) He will be society development, implementation and organized by the program project improve.



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সংস্কৃতি ও ক্রীড়া বিভাগ

- b) He will office management to the society and programs for the furtherance of the objectives and procures efficient management of the affairs by the executive committee.

Treasurer

- a) Shall be the custodian of all financial expenditure of the management committee as well as the funds allocated to the managing committee by the governing council.
b) Shall be responsible for keeping up-to-date accounts of the Society shall place budget and audited report to the AGM.
c) He will office management to the society and programs for the furtherance of the objectives and procures efficient management of the affairs by the executive committee.

Executive member:

He will hold office to prepare plans and programs for the furtherance of the objective of the society as well as procure efficient management of the affairs conferred by the executive committee.

- a) Executive committee / President will be able to appoint necessary number of officer and staff for implementation of aims and objects of the society.
b) Executive committee/ President will be able to constitute appointment board comprising minimum 3 (three) members if necessary.

Section : 20 Filling Vacant Positions

If any position becomes vacant due to any reason then the executive committee will fill the same with a suitable member.

- The President : If before the expiration of the term the President dies, resigns, the Executive Committee will select another President to succeed the office vacated, with all the prerogatives and duties pertaining to the office.
- Any member of the Executive Committee absence from the Executive meeting absence from three executive meeting can be suspended by 3/5 votes.
- Other Office bearers : A vacancy caused by death, the Executive Committee amongst the Executive Committee Members and Office Bearers may fill up resignation of disqualification of the other Office Bearers.
- Members : If before the expiration of the term for which elected, a member of the Executive Committee dies, resigns or becomes disqualified or a vacancy occurs in a contingency not herein provided, the Executive Committee power to fill in the vacancy for the rest of the term.

Section: 21 Special Power

- a) In case of any serious problem or situation and if there is no specific solution in the constitution or if any problem arise in any matter relating to constitution then the executive committee will take final decision in this respect.
- b) Any objection cannot be raised against this constitution until right of citizenship is suspended

সহকারী রেজিস্ট্রার
আবিসহকারী রেজিস্ট্রার
প্রত্যক্ষ করা হইয়াছে।
সহকারী রেজিস্ট্রার
রেজিস্ট্রারের পক্ষে।
লেখক ও পাঠক।
(মোঃ রাকিব আহমেদ রাসী)

- c) In case meeting of executive committee is not possible due to any reason then the President will be able to take decision is not contrary of the society or constitution but the same will have to be approved in the next meeting.

Section: 22. Pay Allowances

- a) Members of E.C. will give honorary service, but as per decision of E.C. they will able to take honorarium or allowances. President may work as executive director of the society with approval of E.C. and in this case he will get pay and allowances fixed by the E.C.
- b) The entire officer and staff will be appointed according to appointment rule prepared by the E.C. and they will get pay and allowances. But there will be provision of voluntary service considering the position of the society. Appointment letter of all officers and staff of the society will be signed by the President.

Section: 23. Meeting

- a) The society in each calendar year (January to December) holds a general meeting known as Annual General Meeting (AGM). The AGM shall consist of all members of the society. The first AGM shall be held 15 months of its registration.
- b) The Society than 15 months shall elapse between the dates of one AGM of the Society to the next.
- c) Not more than 15 months shall elapse between the dates of one AGM of the Society of the next.
- d) The AGM shall be held such time and places as the executive committee shall appoint.
- e) **Quorum:** A quorum for an Annual General Meeting shall consist of at least 2/3 (Two third) of the total General members and who at the time of the meeting have fully paid up their subscriptions and only they shall be eligible for voting. Quorum for a Executive committee meeting will be 2/3 (Two Third) of the total E.C.
- f) **National Conference:** The executive committee shall arrange a National conference at least one in three years.
- g) **International Conference:** The executive committees shall arrange a international conference in anywhere of the world.
- h) All General Meeting other that AGM shall be called Extraordinary General Meeting (EGM).
- i) The executive Committee wherever it think fit, convene an EGM for any purpose relating to the direction and management of the affairs of the society.

Section: 24. Notice of General Meetings

- a) At least fifteen days notice in writing to all members shall be given of all AGM and EGM.
- b) The notice shall specify the place, the day and hour of meeting and shall specify the agenda to be transacted at these meeting.

Section: 25. Meeting of the Executive committee

- a) The Executive Committee shall meet at least once in every (1) one months.

অবিকল্প নকল বহিঃস্থ
প্রত্যয়ন করা হইল।
সহকারী রেজিস্ট্রার
রেজিস্ট্রারের কার্যালয়
মেম্বার ও পাঠক ৪
(মোঃ রাকিব আহমেদ রাসী)
১৫/১১/১৭

- b) At least (7) seven days notice in writing to all members of the committee shall be given.
- c) In an emergency the President may call the meeting of the executive committee with a short notice of 24 hours time.
- d) The presence of at least 1/3 (One third) of the members and office bearers of the E.C. will constitute a quorum.
- e) Notice can circulate by email, phone, courier, register post.

Section: 26. Publicity of General Meeting

- a) E.C/ President will be able to print and publish any material if it is needed for the society.
- b) The society will be able to publish periodicals, bulletin, magazine, News, Press release abiding by the government rules.

Section: 27. Proceedings at General Meetings.


- a) The purpose of the AGM shall be to receive and consider the report of the Executive Committee and to consider the accounts, balance sheets and budget, to appoint the auditors and fix their remuneration.
- b) The AGM shall transact any other business that the Executive Committee deemed necessary.
- c) If a Quorum is not present within half an hour from the time appointed for holding the meeting the meeting shall stand adjourned to such other time and place and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting the members present shall be a quorum.
- d) The President of an AGM or EGM may with the consent of any meeting at which a quorum is present adjourn the meeting but no business shall be transacted at such adjourned meeting other than business for which the adjournment took place.

Section: 28. Different Departments

- a) Administration & Documentation Department.
- b) Finance Research & Training Department.
- c) Publication & Documentation Department.
- d) Planning & Evaluation/Development Implementation Department.
- e) Foreign affairs Department.
- f) Emergency Communication and Rescue Response.

Section : 29.

- a) Each Department shall consist of a CO/Director, the secretary and other members appointed by the executive committee.
- b) Finance Department shall consist of CO/Director and treasurer and at least five members appointed by the E.C.
- c) Advisory Department shall consist of unlimited (5) five members who are a successful person in their personal and social life.
- d) The number of members of each department may be increased or decreased as per decision of the E.C./ President.


 অসিষ্টকৃত নকশা বসিয়া
 প্রত্যয়ন করা হইল।
 সহকারী রেজিস্ট্রার
 রেজিস্ট্রারের কার্যালয়
 ঢাকা ও পোস্ট অফিস

Section : 30. The Executive Committee

- a) Except President, the E.C. will be composed of 03(three) years. They may be re-elected.
- b) E.C. will work for implementation of aims objective and program of the society.
- c) The E.C. will undertake policy making initiative and other works.
- d) The E.C will cooperate, consult and supervise the work of officers and staff.
- e) The E.C. will generally there will be 01 meeting in every months & the meeting may be held any time as necessary.
- f) The E.C. will preserve accounts of assets, income, and expenditure of the society.
- g) The E.C. will management of office, arranging activities properly, and expenditure of the society, execution of aims, objects, program and projects or in case of necessity prepare rule, by-rule and approve the same will run the work as per rules prepared.
- h) It any member of the E.C. resigns then the Executive Committee / President will be able to fill up the position.
- i) The E.C./President will be able to appoint nominate officers and staff, which are of the society.

Section : 31. Bank Account:

- a) One/more than one account may be opened in any scheduled Bank in the name of “**Amateur Radio Society of Bangladesh (ARSB)**”.
- b) Bank Accounts will be operated by the signature of the President or Secretary and Treasurer. Any other program account operating system will be decided by executive committee.

Section: 32. Permanent fund

- a) To create a permanent fund for the organization's own buildings, after the expenditure of the annual expenditure, it will be deposited at least 5% of the surplus money.
- b) In case of emergency, the executive committee will withdraw money from that fund and deposit the funds from the collected money every month.

Section : 33. Audit

- a) Accounts of the society will have to be audited by one or more members of the Executive committee/the chartered accountant appointed by the executive committee.
- b) All audit report must get approval of the executive committee.

Section : 34. Seal


The executive committee shall provide a common seal for the Society. The seal shall be deposited to safe custody.

Section : 35. Advisory Board/ Committee

The executive committee will be able to constitute Advisory Board comprising renowned persons under specific rule.

There shall be an Advisory Committee not less than 2/3 and to be nominated by the Executive Committee. It shall render advice on any matter referred to it by the E.C. and AGM. The E.C. will try to make good use of the suggestions of the advisory committee.

Section : 36. Source of Funds:


স্বাক্ষরিত
(মোঃ রকিব আহমেদ সান্না)
সহকারী রেজিস্ট্রার
রেডিওর পটিকা
সেখত ও পটিকা

- a) Membership fee, Regular Subscription and grant of members.
- b) Grant and donation of local and foreign donor agencies (accordingly to foreign donation voluntary activities) reg. No. 1978.
- c) Grant of the government and Non-governmental national & International society.
- d) Grant and donation of executive committee and other person('s).
- e) Grant and donation of any organization, well wishes, Business communities.
- f) Loan from local/foreign Bank, financial institution, Other organization.
- g) Earnings through publication of journal, booklets, newsletters, books and souvenirs will also maybe contribute to the funds of society.
- h) Providing Professional Training.
- i) Other Sources / Sponsor.

Section: 37. Expenditure:

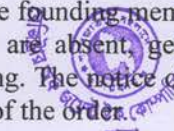
- a) Any amount may be spent legally as per decision of the executive committee is not contrary to the constitution.
- b) Taka 10,000/- (Ten thousand) may be spent on the spot as per decision of the President for the work of the "Amateur Radio Society of Bangladesh" however the same shall have to be approved in the next meeting of the executive committee.
- c) The executive committee will be fix rules for expenditure in different officers and branches of the society.
- d) No expander shall be incurred which is contrary to the constitution.

Section: 38. Amendment:

- a) The E.C. if necessary will be able to propose/recommend alternation, extension, addition and limitation of any section, sub-section or word of the constitution. The same will have to be approved in presence of 3/5 % legal members of total members in next AGM of the society.
- b) The executive committee shall have power of making by-laws for the smooth conduct of the organization from time to time which must be passed by the general meeting of the society.
- c) No new rules shall be made nor shall any rules be altered except by vote of the Society. Notice of intention to amend the rules together with a copy of the proposed amendment shall be delivered to all committee members and such notice shall state the time and places of the meeting at which the proposed amendment is to be put before the meeting and shall be delivered at least 7 days before the meeting.

Section: 39. Dissolution

- a. If the organization is not active for three consecutive years the founding members will be take responsible until the next election.
- b. If the organization is not active for three consecutive years, 9 (nine) of the founding members of the executive council, general secretary and treasurer or president are absent, general secretary and treasurer and three absentees will convene a general meeting. The notice of the general meeting must be published in 03 days on the national newspaper of the order.
- c. The decision will be taken according to the opinion of 2/3 (two-thirds) of the meeting and the decision should be published in the news paper.


 মোঃ রকিব আহমেদ রনি
 সহকারী রেজিস্ট্রার
 রেজিস্ট্রারের অফিস
 লেবক ও পটক

Section: 40. Dominance of the constitution

- a) This constitution is the highest document and law of the organization, the implementation or implementation of this law is acceptable to all members. Maintaining the sanctity of this constitution should be considered sacred duty and duty.
- b) Each member of the organization will support and follow the current constitution of the organization. Continue to support and obey the provisions of rules that will be constituted in accordance with the constitution of the organization.

Section: 41. Special Rules

- a) Notwithstanding anything contained in this Constitution, the organization shall be operated under the Ordinance No.XXI of 1860 and all the works shall be carried out under the existing law of the country. Other activities will be effective in the progress of the authorities concerned.
- b) The Executive Committee is the supreme bodies for all matters of the Society. Its have power, If any dispute arises & constitute a new EC as per constitutional provision.
- c) The proposed executive committee will be considered as the elected committee of organization and their activities will continue. The executive committee will take responsibility until the next executive committee is selected. However, the condition of this committee will not be more than 3 (three) years. The election must be handed over to the winning committee by the election.

Section: 42. Approval

On March 01 march, 2019, the proposed executive council and constitution approved and supported the approval of the majority of the members present in the second general meeting. And it has been announced that it has been properly implemented, implemented and commissioned.

We, do hereby certify that above Rules & Regulation are found true & correct.


তার
অনিকল্প নৃসিং বিদ্যালয়
প্রত্যাশন করা হইল

(মোঃ রাকিব আহমেদ রনি)
সহকারী রেজিস্ট্রার
রেজিস্ট্রারের পাশে
লেখক ও পাঠক

Executive Committees:


The first executive committee is hereby constituted with following members. We, the several persons, whose names, addresses and signatures subscribed below, are desirous of being formed into a Society pursuant to the Memorandum of Association:

No.	Names	Designation	Signature
1.	Name : Tawfiq Rahman (S21DT) :	President	
2.	Name : Nazrul Islam (S21NZ)	Vice-President	
3.	Name : Anup Kumar Bhowmick (S21TV)	General Secretary	
4.	Name : Syed Sumsul Alam (S21ED)	Assistant Secretary	
5.	Name : Md Shamsul Huda (S21HD)	Organizing Secretary	
6.	Md. Shamsul Kaonain (S21CN)	Treasurer	

চাকা
অবিকল কপল সখিয়া
প্রত্যয়ন করা হইল
মোঃ মাকব্ব আহমেদ রনি
সহকারী রেজিষ্টার
রেজিষ্ট্রারের পাশে
লেখক ও পাঠক

7.	Name : Syed Monjur Morshed (S21NE)	Executive Member	
8.	Name : Md. Zillur Rahman (S21JR)	Executive Member	
9	Name: Tarif Rashid Santo (S21ON)	Executive Member	
10	Name : A F M Rokibul Hasan (S21DW)	Executive Member	
11	Name : Henry Sarker (S21H)	Executive Member	

Witness:


 ঢাকা
 অধিকার শিকল বিধিমা
 প্রত্যয়নে করা হইল।
 মোঃ রাকিব আহমেদ রনী
 সহকারী রেজিষ্টার
 রেজিষ্ট্রারের পক্ষে
 লেখক ও পঠক