
To
The Chairman
Bangladesh Telecommunication Regulatory Commission (BTRC)
E-5/A, Agargaon Administrative Area, Shere-E-Bangla Nagar, Dhaka 1207

Attn: Spectrum Management

**Subject: Application for issuing a Demand Note against renewal of
Amateur Radio license for next 3 (three) years.**

Dear Sir,

With due respect, I would like to state that I have successfully passed the
Amateur Radio Examination held on _____. My license number is
_____ and call sign is _____. My license will expire on
_____ and now I intend to renew my license.

In this regard, I need a Demand Note to make payment of the license fee
before renewal of my Amateur Radio license for the next 3 (three) years.
I, therefore, hope that you would be kind enough to issue a Demand Note
in favor of me for renewal of the license.

Sincerely yours,

Name: _____
Address: _____
Mobile: _____
Email: _____
