

Date: _____

To

The Chairman
Bangladesh Telecommunication Regulatory Commission
Agargaon, Dhaka-1000

Attn: Spectrum Department

Ref No.: _____

Subject: Submission of Pay Order Against Demand Note for Amateur Radio License Renewal

Dear Sir,

Thank you for issuing me the demand note regarding the Amateur Radio license renewal fees for the period _____. I am pleased to submit the pay order as per the details below:

- **Pay Order No.:** _____
- **Bank:** _____
- **Branch:** _____
- **Amount:** _____
- **In Words:** _____
- **Date:** _____

I kindly request that you accept the enclosed pay order to process the renewal of my Amateur Radio license.

Thanking you,

Name: _____
Address: _____
Mobile: _____
Email: _____
Call Sign: _____

Attachments:

- Photocopy of Demand Note
 - Photocopy of Pay Order
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